

Appendix 2

Instructions: Fill out completely and accurately, include 7 complete sets of construction documents or 2 printed copies and a pdf or similar electronic file and a check for \$250. Print or type. This is an important document, which will be kept in permanent files. No action will be taken unless this form is filled out completely. **FORM MUST BE SIGNED BY OWNER, NOT BUILDER.**

TYPE OF REVIEW: Preliminary Final Modification Miscellaneous

Part I: APPLICATION FOR APPROVAL OF PROPOSED STRUCTURE

Lot# _____ Filing _____ Address _____

Property Owner _____

Builder: _____

Address _____

Address: _____

Tel. No. _____

Tel. No. _____

Architect _____

Engineer _____

Address _____

Address _____

Tel. No. _____

Tel. No. _____

Submitted herewith are plans for a _____ (single family, duplex, addition, fence, etc.) to be built on the above-identified property. I certify that I have a copy of the Protective Covenants and Restrictions and Architectural Guidelines applicable to this property, have recently re-read them, have furnished a copy to my builder, have discussed the provisions therein with said builder, and understand my obligations and responsibilities there under. I further certify that either I or my builder has provided the following statistical data regarding the proposed structure which forms an integral part of this request, and that the figures are accurate within two square feet.

(1) One/two story: Square Feet Living Space: First Floor _____, Second Floor _____.

(2) Square Footage: Basement: _____, Garage _____, Porch _____.

(3) Materials and colors (give full commercial description – do not use only “brown” or “green”, but indicate what type of brown or green); also submit color chips showing exact brands and colors:

	Type of Material	Material Specification	Product Color
Roof	_____	_____	_____
Front Wall	_____	_____	_____
Side Walls	_____	_____	_____
Back Wall	_____	_____	_____
Fascia	_____	_____	_____

	Type of Material	Material Specification	Product Color
Soffits	_____	_____	_____
Windows	_____	_____	_____
Window Trim	_____	_____	_____
Exterior Doors	_____	_____	_____
Garage Doors	_____	_____	_____
Door Trim	_____	_____	_____
Deck Rails	_____	_____	_____
Flasings	_____	_____	_____
Gutters	_____	_____	_____
Flues, Caps	_____	_____	_____
Privacy Fence	_____	_____	_____
Ext. Lighting Fixtures (attach spec. sheets)	_____	_____	_____
(4) Other, and remarks	_____		

I (we) request approval of enclosed plans.

Signed: _____
 Owner Date Owner Date

Part II: ACTION BY FAACC

- (1) We have examined the submitted plans and specifications and find that they (meet) (do not meet) the letter and tenor of the Protective Covenants and Restrictions and the Architectural Guidelines.
 (2) Reasons, Comments, Recommendations (include references to paragraphs in the Protective Covenants and Restrictions and the Architectural Guidelines, if applicable): _____

(3) If approved, approval is valid for a period of _____ from the date hereof. If construction has not been substantially commenced within that period, the applicant shall either: (1) obtain a written extension from the ACC; or (2) at the ACC's sole discretion, be required to again submit plans and specifications for any structure(s) to be placed on said lot. In either event, owner shall be subject to Protective Covenants and Guidelines then in effect.

Signed: _____
 FAACC Member Date FAACC Member Date

Signed: _____
 FAACC Member Date FAACC Member Date